



**NOTICE OF AWARD**

26 APRIL 2023

**GESCHAFT EQUIPMENT CORPORATION**

3<sup>rd</sup> Floor 100-A, Dr. Lazcano Street,  
Laging Handa, Quezon City

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Photocopier Machine and Mechanical Typewriter** for the **SK President Office** under **Purchase Request No. 100-23-01-027**, the Bids and Awards Committee resolved to recommend the award of the contract to **Geschaft Equipment Corporation** in the amount of **Two Hundred Forty Nine Thousand Seven Hundred Twenty Pesos (Php 249,720.00)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**MAY ROSE N. GONZALES**  
Authorized Representative  
**GESCHAFT EQUIPMENT CORPORATION**

Date:

*April 26, 2023*